

**A CHARTERED STATE BRANCH OF NCDA AND A DIVISION OF THE  
CONNECTICUT COUNSELING ASSOCIATION**

**Connecticut Career Counseling & Development Association (CCCD)**  
*Spring 2021 Newsletter*

# Ethics in the Virtual Workspace

by Eleta Jones, President



On Wednesday, March 24th, a group of career practitioners met on Zoom for a CCCDA “Noontime Conversation” to discuss “Ethics in the Virtual Workplace”. Not surprisingly, much of the conversation centered on working ethically virtually in career counseling or teaching situations. Some of the key points that we discussed included: be certain to ensure your client’s/student’s privacy. This means ensuring that the client is talking with you from a private space, that client records are securely maintained, and that you don’t review a client’s social media postings without their permission. In addition, career counselors need to inform their clients about the security of various forms of communication (i.e. text messages, e-mail, etc.). The counselor should encrypt his/her e-mail messages and should ensure that clients are aware that, without encryption, their e-mail communications are not secure.

We also learned about the internet site [www.brandyourself.com](http://www.brandyourself.com) that allows an individual to view what information is out on the internet about them and it allows them to “clean up” and/or remove their internet information. Other concerns that arose as we talked included being sure to draw boundaries for when and how you interact with a student/client – thus, for example, not friending a current client/student on Facebook or other platform (though some colleges encourage students and staff/faculty to connect via LinkedIn) and being clear with your student/client when and how you can be contacted between appointments/classes. Informed consent is also an essential aspect of virtual counseling. Sufficient information must be shared about what to do if the internet service fails while you’re talking with an individual. The nature of the services to be provided should be covered as should alternative ways to communicate, the risks and benefits of each alternative, and what the counselor’s/teacher’s social media policy is.

The next “Noontime Conversation” will be held on Wednesday, April 28th and we will discuss “The Changing Workplace: What will our Clients be Facing?”

**Coming Soon!**

Be on the look-out for a very quick survey regarding the CCCDA and social media  
via



# UPCOMING EVENTS

## Noontime Conversations

An opportunity for CCCDA and CCA members to talk with our counseling peers



### ***The Changing Workplace: What will our Clients be Facing?***

Wednesday, April 28

12 Noon - 1:00 PM

and

### ***How do we Maintain and Enhance our Cultural Competencies?***

Wednesday, May 19

12 Noon - 1:00 PM

Both conversations will be held via Zoom.

Come prepared to share your thoughts and ideas about the particular topic.

There will *not* be a presenter at these programs.

Registration and Questions:

Contact Eleta Jones via email: [eletajones@aol.com](mailto:eletajones@aol.com) with your full name, email address and phone number.

Eleta will email you the Zoom sign-in 1 day before the conversation.

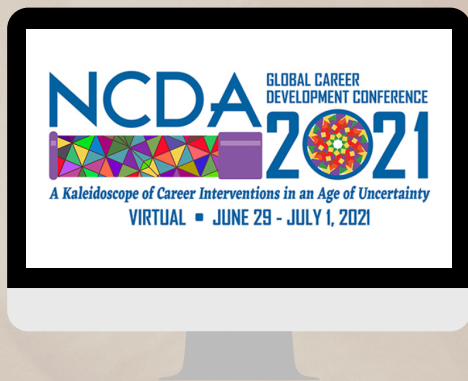
You must register at least **2 days** before the Zoom conversation to be able to participate.

## New England Career Consortium



The Consortium, comprised of Career Development Associations in Rhode Island, Connecticut, Massachusetts, Vermont/New Hampshire, and Maine, is co-sponsoring a FREE Zoom workshop on Friday, May 7, from 12 noon to 2 PM EST. Dr. Rich Feller, former NCDAP President and Professor of Counseling & Career Development at Colorado State University, will present information about two assessment tools offered by his business OneLifetools, LLC. The two assessments he will be demonstrating and discussing are: *Conversations Matter*, a new assessment tool; *YouScience*, an aptitude tool; and Type Coach.

Click on the graphic below to register!



## Registration for the 2021 Conference is Now Open!

Click the graphic to the left for further information and to register.

This year's keynote speakers include:

Dr. Andrew P. Daire

Dr. David Blustein

Lisa Taylor



The CCA will be hosting a spring virtual conference via Zoom in May/June and is in the process of setting up various virtual sessions. You are welcome to submit a proposal for review. There is no closing date of applications, but the sooner the better.

For questions, please reach out to:

**Karla Troesser**, NCC, LPC

Executive Director, CCA

[cca\\_exec\\_dir@msn.com](mailto:cca_exec_dir@msn.com)

# CCCDA Board for 2020-2021

If you have questions or comments related to the CCCDA, contact Eleta Jones either by email (eletajones@aol.com) or by phone (860-874-1367).

Visit CCCDA's [Facebook](#) page for additional news, resources, and to engage with fellow CCCDA members!

**We welcome and encourage your participation in the CCCDA!**

President: **Eleta Jones**  
President-Elect: **Camille Dumont**  
Past-President: **Linda Kobylarz**  
Secretary: **Jorimel Zaldivar**  
Treasurer: **Nina Malinak**  
Trustee: **Jeff Crothers**  
Trustee: **Jasmine Kishimoto**  
Trustee: **Deborah Krawiec**



## Featured CCCDA Board Member



### Camille Dumont

President-Elect, November 2020-Present  
Trustee, July 2018 – November 2020

#### **Academic Background**

Iona College – MS with a concentration in Health Care Management  
Iona College – BBA  
Teaching Background

Camille has spent time developing and teaching courses for her alma mater, Iona College, in the health care administration graduate program, and served as a Post University Associate Faculty member teaching online and on campus since 2011. Currently, in her role as Program Chair, Camille continues to teach as well as develop courses for College Success and Professional Success (CTC)

#### **Professional Background**

Camille spent 10 years working in the health care administration field, overseeing the operation of large ambulatory medical practices including the supervision and mentoring of staff, physicians, registered nurses, and technicians. In addition, she has worked to provide contractual services for resume writing, management training and organizational skills. Currently, as the program chair for CTC, Camille is actively involved in many committees on and off campus including the honors, online, and first year experience committee, to name a few. She is currently serving as the elected Chair of the School of Arts and Sciences.